



AUDIT APPROVAL FORM FOR GRADUATE LEVEL COURSES

Auditing provides a graduate level experience for those who wish to learn specific material but not earn the credit. Generally, anyone who audits a course does all of the work required for the course excluding the final examination. No grade is ever given and no credit is earned. In all cases, an audit (AU) will appear on the transcript upon completion of the course.

Auditors must meet any applicable course prerequisite(s) through equivalent course work or professional experience. Interested persons may audit graduate courses on a space- available basis and with the approval of the Program Director. Having received the Program Director’s approval, an auditor will be notified the Friday prior to the start date of classes regarding space availability. Payment is due to Student Accounts, Smyth Hall, Room 44, and registration is due in the Office of the Registrar, Smyth Hall, Room 1, prior to attending the first class. The audit fee is one-third (1/3) the tuition charge of the course plus a registration fee.

Student Information

_____		_____		_____	
Last Name	First Name	Middle	SSN or Student ID #		
_____				_____	
Address				Home Phone	
_____		_____		_____	
City	State	Zip	Work Phone		
_____		_____		_____	
Highest Degree Earned	Name of College/University		Cell Phone		

Semester Requesting Audit: Fall Spring Summer A Summer B

Course Number/Title/Section

Reason for requesting this course: _____

Program Director Authorization

Approved Not Approved _____

Program Director Signature Date

Additional Comments: _____
