

Nazareth COLLEGE



ADVANCED CERTIFICATE AND POST-MASTERS CERTIFICATION PROGRAM APPLICATION

Nazareth COLLEGE

THANK YOU FOR YOUR INTEREST IN ADVANCED CERTIFICATE PROGRAMS AT NAZARETH COLLEGE!

Nazareth College educates students to be lifelong learners with the knowledge and skills they need given our challenging, changing and diverse world. We strive to prepare ethical and skilled professionals who are capable of applying intellectual strength to determine priorities and fulfill the needs of society.

If you need assistance during the application process, please contact the Office of Graduate Admissions at **(585) 389-2050** [toll free: **(800) 860-6942**], or e-mail **gradstudies@naz.edu**. We will be happy to assist you in pursuing your educational goals. Applications will be processed on a space-available basis. Program Directors will contact applicant for an interview, if required.

STANDARD APPLICATION REQUIREMENTS:

The application process is self-managed by you, the applicant. You are responsible for collecting all of the required documents for your application, and providing a completed packet to the Office of Graduate Admissions **at least 30 days prior to the semester start date.**

COMPLETED APPLICATION

OFFICIAL TRANSCRIPTS FROM EACH COLLEGE ATTENDED

- Completion of a baccalaureate degree at an accredited institution with a minimal cumulative index of 3.0 and a B average or better in the major field of study. The applicant should request transcripts from **all colleges attended** to be sent to them in a sealed envelope (with the Registrar's signature across the seal of the envelope), which are then included with their application packet. *If you have completed any coursework at Nazareth College, the Office of Graduate Admissions will obtain your Nazareth transcript(s) through the Registrar's Office upon receipt of your application packet.*
- An applicant who does not meet the 3.0 grade point average expectations must address that in the personal/professional statement. Specifically, the applicant must:
 - Discuss specific procedures he/she will follow to successfully navigate and meet the rigorous requirements of graduate level study.
 - Describe relevant experiences and/or activities that reflect on the applicant's ability to successfully complete advanced work at Nazareth College.
 - Explain the reason(s) for an undergraduate cumulative GPA of less than 3.0 and/or lower than a B average in the major.

PERSONAL/PROFESSIONAL STATEMENT

An essential component of the application is the personal/professional statement describing your reasons for undertaking **this particular course of study**. It should include any information that will advance your candidacy, e.g., personal and professional attributes and goals, volunteer and professional experiences related to the program to which you are applying, and other related life experiences. You should also address your future academic plans and anticipated contributions to the specific profession for which this program will prepare you.

COPY OF RESUME

ADDITIONAL REQUIREMENTS SPECIFIC TO EACH PROGRAM (see PROGRAM DEADLINES AND SPECIFIC REQUIREMENTS chart)

APPLICATION FOR ADMISSION ADVANCED CERTIFICATE AND POST-MASTERS PROGRAMS

(Please print legibly using blue or black ink only)

1. Name

CIRCLE ONE:

Mr. Mrs. Ms. Miss

_____/_____/_____
LAST FIRST MIDDLE AND FORMER/MAIDEN (IF APPLICABLE) SOCIAL SECURITY NUMBER

2. Permanent Address

STREET APT. NO.

CITY STATE ZIP CODE

3. Local Address

(if different from permanent)

STREET APT. NO.

CITY STATE ZIP CODE

4. Telephone

HOME PHONE WORK PHONE CELLULAR PHONE

5. E-mail

HOME E-MAIL WORK E-MAIL

6. Optional Items — for reporting purposes only:

A. What is your ethnicity? Hispanic or Latino Not Hispanic or Latino

B. What is your race? *Mark one or more races to indicate what you consider yourself to be:*

White Black or African American Asian American Indian or Alaska Native Native Hawaiian or other Pacific Islander

Gender: Male Female

Date of Birth: ____/____/____
MONTH DAY YEAR

7. Attendance:

A. For what semester are you applying:

Fall 20____ Spring 20____ Summer 20____

B. Anticipated program completion date: _____

8. Indicate the program to which you are applying):

SCHOOL OF EDUCATION*

- Instructional Technology
- Critical Urban and Community Education

SCHOOL OF HEALTH AND HUMAN SERVICES

- Nurse Educator
- Play Therapy

If you hold a New York State Education Certification — indicate subject area/Area of Certification:

COLLEGE OF ARTS AND SCIENCES

- Piano Pedagogy

Status of Certification:

- Pending
- Copy Enclosed:
 - Current NYS
 - Out-of-State
 - Expired

**Graduates are NOT eligible for NYS Education Certification upon completion of the Advanced Certificate Programs*

9. Colleges attended:

Entering Date Leaving Date Degree Major Date Graduated

10. Present or former employment, especially related to intended area of advanced study:

Position Dates of Employment

Present Employer: _____

Most Recent Former Employer: _____

11. Other professional activities and/or volunteer work related to intended area of advanced study:

12. Please describe your experience/knowledge of information technology by indicating below:

- basic computer operation e-mail word processing web searching/surfing other _____

13. How did you learn about the program for which you are applying:

- Nazareth Web site Previously attended Nazareth Newspaper or Radio Advertising Graduate Program Information Night
 Graduate School Fair Friend or relative Other _____

14. Citizenship U.S. Other: _____

IF OTHER, PLEASE SPECIFY STATUS: Refer to the Graduate Catalog for additional information regarding admission of international students. If you hold a Green Card, attach a copy of both sides of the card.

15. To the best of my knowledge, the information I have given in this application is true. I understand that misrepresentation of facts on this application will be cause for admission denial, cancellation of admission, or suspension from the institution. By signing this application, I agree to abide by the written policies and regulations of the institution.

SIGNATURE OF APPLICANT

DATE

FINANCING GRADUATE STUDY

TUITION AND FEES

For a list of current graduate tuition and fees, visit the Financial Services (Student Accounts) website for a complete list of course-specific fees: www.naz.edu/dept/studentaccounts/tuitionfees.cfm

FINANCIAL AID

Most students requiring assistance apply for loans through the William D. Ford Federal Direct Loan Program. The maximum student loan is a total of \$20,500, per borrower based year not to exceed the student's cost of attendance (tuition, fees, books and living allowance). Standardized Federal Direct Loan amounts are awarded according to the registered, graduate level credit hours each semester. For example, six credits per semester awards \$5000, 9 credits per semester awards \$7000 and 12 credits awards \$10,250.

Students must be matriculated and taking at least six credits each semester to be eligible for a Direct Loan. In addition, a student must file the appropriate year Free Application for Federal Student Aid (FAFSA), complete a Federal Direct Loan Entrance Counseling and sign a Federal Direct Loan electronic Master Promissory Note (e-MPN).

More information regarding financial aid for graduate students may be found on the College's financial aid website.

GRADUATE ASSISTANTSHIPS

Nazareth College offers over 70 Graduate Assistantships on a competitive basis. GA's work approximately 10 hours per week during a 15-week semester, and in exchange, receive a tuition waiver for a 3-credit hour course. Partial assistantships are also available. The program offers widely varying opportunities; includes working with faculty on research projects, supporting staff on administrative assignments, and assisting the Department of Athletics.

Contact the Office of Graduate Admissions for more information at (585) 389-2821 or e-mail gradstudies@naz.edu.

SCHOLARSHIPS

There are several scholarships available to graduate students, which can be viewed by visiting www.naz.edu/dept/grad_studies/about/financing/scholarships.cfm

EMPLOYER SPONSORED TUITION PLAN

Eligible students are now able to defer tuition payment until the end of the semester based on their employer's planned tuition reimbursement. For more details, and to download the Application for Payment Deferment, visit www.naz.edu/dept/studentaccounts/payment.cfm

OTHER WEB LINKS OF INTEREST FOR FINANCING GRADUATE SCHOOL

www.fastweb.com

www.finaid.org/finaid/awards.html

www.naz.edu/dept/multic_affairs/resources.cfm (multicultural resources)

www.hesc.state.ny.us/bulletin.nsf (summary of State & Federal Aid)

OFFICE OF GRADUATE ADMISSIONS

Admissions Center
4245 East Avenue
Rochester, New York 14618-3790
Telephone: (585) 389-2050 or (800) 860-6942
Fax: 585-389-2817
E-mail: gradstudies@naz.edu
www.naz.edu/gradstudies

SPECIFIC APPLICATION REQUIREMENTS

Applications must be submitted to the Office of Graduate Admissions at least 30 days prior to the semester start date.

	PROGRAM TYPE	ADDITIONAL APPLICATION REQUIREMENTS
Instructional Technology	Advanced Certificate	<input type="checkbox"/> Proof of initial or professional teacher certification.
Nurse Educator	Advanced Certificate	<input type="checkbox"/> Interview with the program director required.
Piano Pedagogy	Advanced Certificate	<input type="checkbox"/> A minimum of a baccalaureate degree in music or in another discipline, with courses equaling the music requirements for the BA in music offered at Nazareth. <input type="checkbox"/> Applicants will audition in piano before a committee of the piano faculty for admission. <input type="checkbox"/> Applicants who demonstrate a deficiency in piano may be required to complete a prescribed number of hours in keyboard skills. Remediation classes will not count toward the 15 credit hours necessary to earn the certificate. <input type="checkbox"/> Remediation classes will not count toward the 15 credit hours necessary to earn the certificate.
Play Therapy	Advanced Certificate	<input type="checkbox"/> Photocopy of current licensure and/or NYS registration or teacher certifications (if held)
Critical Urban and Community Education	Advanced Certificate	<input type="checkbox"/> Proof of initial or professional teacher certification.