

How Do I Manage Course Blocks?

Blocks add additional functions to your course. To manage them you must first turn editing on.

To manage an existing block:

1. If the toolbar appears you can edit, hide, remove, or move the block
2. If no toolbar appears it is a Sticky Block set by the Admin and cannot be managed.

To add a new block

1. Click the arrow next to Add under the Block menu heading.
2. Scroll down to find the block and select it.
3. This will add it to the bottom right of the blocks column.
4. You can click and drag to move it elsewhere.
5. Turn Editing Off