

## Federal Direct Stafford Loan Program Entrance Counseling & Master Promissory Note Instructions

Nazareth College has determined that you are eligible for a Federal Direct Stafford Loan. Borrowers may complete their required Entrance Counseling and Master Promissory Note (MPN) online. Please follow the instructions below to complete the process in a timely manner:

**Step 1:** Visit [www.studentloans.gov](http://www.studentloans.gov)

The screenshot shows the StudentLoans.gov website. At the top left is the U.S. Department of Education logo with the text "START HERE GO FURTHER FEDERAL STUDENT AID". To the right is the "StudentLoans.gov" logo. Below these is a navigation bar with links: Home, Learn More, Tools and Resources, Managing Repayment, FAQs, and Contact Us. The main content area features a "Manage My Direct Loan" section on the left with a list of options: Sign In, View My Loan Documents, Entrance Counseling, Sign Master Promissory Note (circled in red), Complete PLUS Request Process, and Endorse PLUS Loan. Below this list is a note: "Please visit the PIN site if you are a new user or have forgotten your PIN." To the right of this section is a large image of four diverse students sitting outdoors, with the text "StudentLoans.gov" and "This site is your source for information from the U.S. Department of Education about how to manage your student loans." overlaid on the image.

**Step 2:** Sign in using your FAFSA PIN #

**Step 3:** Click on "Complete Entrance Counseling"  
• Continue session until complete, approximately 30 minutes

**Step 4:** Click on "Complete Master Promissory Note"  
• Select Subsidized/Unsubsidized MPN  
• Complete the MPN as instructed