ACADEMIC COMPUTER PLANNING COMMITTEE
Friday, April 2, 10:00 – 11:00 am
Library Conference Room

PRESENT: Camille Aidala, Jerry Denno, Jim Feuerstein, Cathy Kirby, Scott Smith, Ed Wiltsie In absentia: Mary Carlson Invited: Brenda Grammatico

Committee discussed: Possible ways to assess IT skills for undergraduate, graduate and transfer students.

Brenda reported that:

- All Nazareth students will automatically be registered in Blackboard (BU101) which will serve as a repository of learning resources, such as MS Office tutorials, for students to access. This page will be updated by June Yeager with input from Dick Stone.

- June Yeager has established BBU1 for faculty where they can access BlackBoard resources (only for BlackBoard users.) June is also publishing a monthly newsletter for all BlackBoard users that includes information related to training that she is offering on BlackBoard features such as discussion boards and digital drop boxes.

- Instructions on how to forward email exist on the ITS website for students to access. Suggestion was made to have a link on the BBU1 website to link to ITS website where students can access additional step-by-step instructions on using technology at Nazareth.

- Brenda will address students at fall orientation and present BlackBoard resources and the link to ITS help.

- It was suggested that there be a series of short demos for faculty at their faculty meetings (3/4 minutes long) to review issues that surface on a regular basis for students using BlackBoard. These short demos could also be presented at new faculty orientations.

Marc Grosso and request for server space:

- Cathy reported on Marc Grosso's request for server space for student assignments; also discussed was the issue of plagiarism as students sometimes accidentally leave their work on the hard drive allowing other students who use the same computer to copy that work. Recommendation: Need to find out the extent of plagiarism at Nazareth. Also need to contact Bill Nass to see if server space can be increased so that students can share files and store large files, especially graphic files, as they are working on them.

- Scott mentioned that presently it is possible to get 1 gig of space using Goggle, which costs nothing.

Next Meeting: not yet scheduled, but will include a welcome to two new members of the committee: Matt Temple and Jennifer Burr