

NAZARETH COLLEGE OF ROCHESTER  
Inclusive Education Programs  
*Practicum Guidelines & Application for a Job Embedded Placement*

The 3-credit practicum is designed to provide and document your experience working with ELL students. It thus provides a focused opportunity for using a different “lens”, a way to experience the multiple facets of being an ESOL educator.

**Eligibility:**

Available **only** to students who already hold teacher certification AND who are enrolled in Additional Certification Programs

Practicum focused on teaching ESOL students at the specific developmental level of certification sought, i.e., Childhood (Grades 1-6), or Adolescence (Grades 7-12). If a teacher already holds a teaching certificate at a specific developmental level, the ESOL practicum must be at the level in which the teacher has less experience (i.e., if a teacher holds a Childhood certificate, the practicum must be at the Adolescence level).

**Length:** One six-week placement (minimum of 150 hours)

The nature of the experience will differ depending on the classroom setting, time of year of practicum and whether it is a job-embedded experience\* (SEE separate application). However, the following are **required components**:

1. Goal sheets and self-evaluations
2. Teaching opportunities – with accompanying lesson plans which address the Language needs of English language learners
3. Reflective journal

**Other possible experiences:**

1. Participating in a range of teacher roles (e.g., co-teacher, consultant teacher, etc.)
2. Participating in student assessment
3. Participating in team planning meetings re: individual student
4. Participating in parent/family involvement activities
5. Other ...?

There will be a Nazareth college supervisor assigned to each practicum student. The supervisor will do a “hello” visit and two (2) formal observations, at a minimum.

Similar to student teaching (but at a faster pace because of the prior background of the practicum students), practicum students should gradually pick up more and more planning, teaching and evaluation responsibilities as the practicum progresses. The goal is for the practicum students to assume the **full range** of teaching responsibilities for at least one week of the practicum experience.

**Evaluation:** Mid-way and final evaluation done by both mentor teacher and practicum student.

**PLEASE NOTE:** The Office of Field Placement Services still requires a practicum application and a copy of your resume to be submitted by the student teaching/practicum deadline.



**STUDENT PROPOSAL FOR JOB-EMBEDDED PRACTICUM  
Graduate TESOL Additional Certification Program**

Student's Name: \_\_\_\_\_

Student's Address: \_\_\_\_\_  
\_\_\_\_\_

School: \_\_\_\_\_

School Address \_\_\_\_\_  
\_\_\_\_\_

Principal/Administrator: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Requirements to Participate in a Job-Embedded Practicum:**

To participate in a job-embedded practicum in the TESOL Education Program you must meet and document the following requirements.

1. Teacher certification and matriculation in an "additional" certification program.
2. Current employment providing ESOL services.
3. Sustained contact with ELLs within employment context (at least 150 hours over a semester). Documentation of equivalent to one half semester (minimum of 150 hours) of teaching.
4. District sign-off indicating approval for job-embedded practicum to be done on site.
5. Availability of a school-based/district based mentor (with ESOL certification and consistent availability to complete at least four formal classroom observations and assess performance). Mentor will be remunerated by Nazareth College.
6. Individual goal setting contract to be negotiated with college supervisor prior to start of practicum.
7. Submission of "Job Embedded Practicum Application Form" (available from Office of Field Placement Services) following deadlines published in the Graduate Studies Brochure/Schedule of Courses. This proposal is also due on that published deadline. In addition, you must register for TSL 635: Practicum in TESOL Education and fill out a Student Teaching/Practicum Application.

In the space below, or on a separate sheet, provide a detailed description of your duties in the classroom where you are employed as a teacher and how this provides sustained contact and opportunities to work with ELL students. Please address the requirements listed above AND the range of experiences outlined in the attached "Practicum Guidelines."

Proposed dates of your practicum: Start \_\_\_\_\_ to end \_\_\_\_\_.

