



How to Import/Update Nazareth Addressbook into Netscape 6.2

Open Netscape

Under Tasks

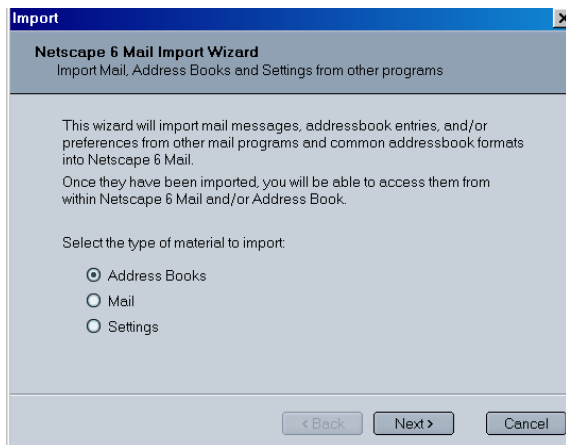
Click on Addressbooks

Click on existing addressbook – Personal

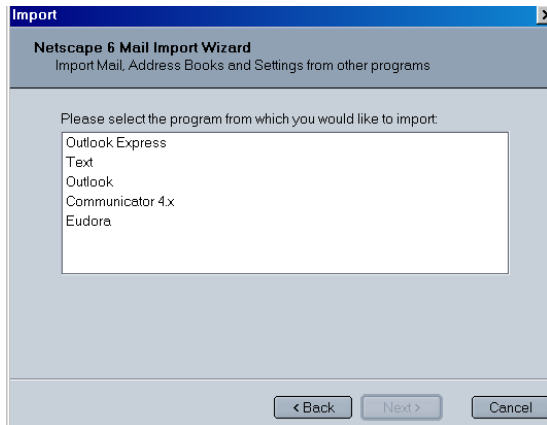
or Create an addressbook – File Create New – Name it – Nazareth

Click File

Import



Click next

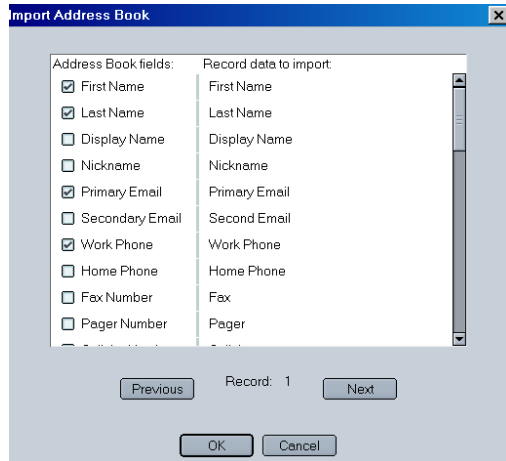


Click Text

Window Opens: Click on drop down arrow to find Network Neighborhood

Click on Network Neighborhood

Click on Saturn2
Click on Folder – adbk
Click Open or double click on filename
NAZ.GLOBAL.ADDRESS.NET62 NET7 OUTLOOK.txt



Check marks should be on the following:

- First Name
- Last Name
- Primary Email
- Work Phone
- Company

Click Okay

The Nazareth global addressbook should successfully be transferred.

If you have any questions please contact the Lab Assistant on duty in Smyth Hall room 85 or call extension 2088. You may also call the User Support Line at extension 2111 on campus or dial 389-2111 from off campus.