



## Forwarding E-Mail to an Outside Provider

If you have an outside Internet mail provider such as Frontier, Yahoo, AOL, etc. and you would like to read all of your e-mail, including list serves, in one account, you can have your Nazareth e-mail automatically forwarded to your outside provider.

### Login to Orion

In any web browser (Netscape, Internet Explorer, Mozilla) find the field where you would normally type in the URL (http://www.someplace.com) and type one of the following:

**If you are on campus:** `telnet://orion.naz.edu/`  
**If you are off-campus:** `telnet://gateway.naz.edu:2222`

This will automatically launch the **telnet** program included with Windows. A box will appear on your screen and you will see the login prompt:

```
ULTRIX V4.3A (Rev. 146) (orion.naz.edu)
```

```
login:
```

At the **login:** prompt, type your user name, and press `<Enter>`.

A prompt will appear for your password. Enter your confidential password and press `<Enter>`. You have now logged in to the Orion system.

You will then see a prompt that looks like this: `orion.naz.edu %`

### Forward Your E-Mail:

1. At `orion.naz.edu %`, type `pico .forward` (make sure you have a space between `pico` and the period)
2. A new screen appears, type your complete e-mail address at your outside provider (ex: `janedoe@frontiernet.net`)
3. Use `<Control-X>` to exit this procedure

4. At the `save modified buffer?` prompt, type `y`
5. At `File Name to write:` press `<Enter>`
6. At `orion.naz.edu %`, type `chmod 644 .forward` (make sure you have a space before and after the 644) and press `<Enter>`
7. Type `lo` and press `<Enter>` to log off

Once this is complete, all new mail that comes to your Nazareth account will automatically be forwarded to your outside provider. Remember, doing this also means that you will not see any new e-mail in your Nazareth account.

**To reverse this forwarding command:**

Login to Orion (see above) and at the Orion prompt (`orion.naz.edu %`), type `rm .forward`

If you have any questions please contact the Lab Assistant on duty in Smyth Hall room 85 or call extension **2088**. You may also call the User Support Line at extension **2111** on campus or dial **389-2111** from off campus.